

## Oakridge Neighborhood Association Privacy Policy

The Oakridge Neighborhood Association (ONA) does not sell, share, or otherwise distribute personal information, except by court order.

The ONA membership database is maintained by, and accessible to, only Officers or Members of the ONA Board.

The ONA may, from time to time, distribute information (electronically, by phone, or by mail) to our members on behalf of others, such as elected officials, City or County departments, emergency responders, etc. ONA will not distribute information for commercial or political interests.

ONA members who have expressed an interest in receiving information on specific topics (e.g., traffic, parks, or schools) may receive additional flyers or emails on those topics. ONA members who have indicated a willingness to volunteer for specific activities (e.g., tree plantings or special events) may be contacted by ONA representatives concerning those activities.

The ONA eList is a list of subscribers to the neighborhood list-serve email service. The register of subscribers is distinct from the ONA membership database. While ONA will not share the personal information, as outlined above, the use of the eList does reveal the user's email address to all subscribers of the eList, and to anyone to whom they may have forwarded an email. It is against eList rules and guidelines to sell, share, or otherwise distribute another subscriber's email address or other personal information for commercial purposes without the subscriber's permission.

ONA maintains a webpage (or set of webpages) containing community recommendations. To avoid the risk of slander or anonymous self-promotion, recommendations are only posted if the person making the recommendation is prepared to stand behind the comments. This is to allow others who are interested in a subject to contact the person making the recommendation for confirmation or additional details. However, since the webpage is available to everyone on the World Wide Web, there is the danger of others "harvesting" email addresses from the webpage. Accordingly, ONA will not post a recommendation to the webpage unless specifically granted permission to include the quote with attribution. This permission is granted by the person including the phrase "okay to quote" (or similar phrasing) somewhere in the message or subject line.

The ONA Privacy Policy may be amended by the Board as needed. Changes will be publicized by a notice on the ONA webpage (www.oakridgena.org), by eList, and by notice in the ONA newsletter.