

**OAKRIDGE NEIGHBORHOOD ASSOCIATION**  
**Monthly Board Meeting Minutes**  
**Monday, October 7, 2024, 7:00 pm**  
**Zoom Meeting**

**Call to Order by Vickie: 7:10 pm.**

**Attendees:** Vickie Litton, Yvette Bonavita, Jackie Reynolds, Charles Leonard, Lee Litton

**Minutes for September 3, 2024**

Vickie sent minutes to the BOD via email prior to the meeting to review. Vickie asked for approval of the minutes. Jackie Reynolds motioned to approve, and Charles Leonard seconded. Approved by all in attendance.

**Minutes for July 1, 2024**

Vickie sent the minutes to the BOD via email prior to the meeting. Jackie Reynolds motioned to approve, and Charles Leonard seconded. Approved by all in attendance.

**National Night Out Discussion**

Vickie asked for feedback from members who attended and advised that we had a total of twenty-five (25) people at the event. Holford Park was used for the location, which everyone agreed was a suitable location but would rather see the event in the Oakridge neighborhood. In the future if we use the Holford Park location again, we will be required to obtain a Special Event Certificate of Insurance (COI). The cost for that COI for this year was One Hundred Ninety Dollars and Ninety-One Cents (\$109.91).

We were late in organizing the event this year due to the issue of the location for the event. In prior years, NNO has been held at Duck Creek Golf's parking lot. This location was denied to ONA by the owners of the business. Yvonne asked if we contacted Scott (Pickleball Manager), who is good friends with the golf course owners about the situation with the Duck Creek Golf Course owners. Vickie confirmed that she did speak with Scott; but that this would not be an avenue for us to use to reconcile our relationship with the owners. Lee Litton confirmed his conversation with the Chief of Police who attended the NNO as well as our NPO, Officer Murphy. Chief Bryan or one of his staff plan to discuss the issue with the owners of Duck Creek Golf. Lee will follow up with Chief Bryan to see what Chief Bryan was able to accomplish.

**Treasurer – Sarah Freeman**

Sarah was not in attendance due to her continuing chemo treatments. Vickie advised the BOD that she had met Sarah to discuss her illness as well as her ability to continue as Treasurer. Vickie relayed that Sarah confirmed that she would be able to continue her responsibilities as Treasurer; but if that changed, she would discuss it with me. Sarah's financial report for September 2024 discussed at the General Membership Meeting on September 26, 2024, and posted to the ONA website.

**Membership – Cecile Labossiere**

Cecile is traveling and not in attendance. Cecile's Membership report was presented at the General Membership Meeting on September 26, 2024. As of September 22, 2024, ONA has a total of two hundred thirty-one (231) members out of one thousand one hundred sixty-six (1,166) households.

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**Communications – Vacant (Cheryl Jones continues to assist)**

Yvonne talked with Diane who lives on Moss Trail and is a computer science engineer about the communications position on the Board. She was interested. Yvonne will contact her and give her Vickie's contact information so that Vickie can discuss the position with Diane. Yvonne also mentioned that another resident, Starr, was a prospect. Vickie has spoken to Starr and sent her the information about the position. After Starr's review, she declined the position because it was too much for Starr to manage at this time. Yvonne asked Vickie to send her how we are going to revise the responsibilities of the position so that she can circle back to both prospects to discuss with them.

**Crime and Safety – Lee Litton**

Lee gave the report advising that we had no crime incidents for the third month in a row. Lee also explained what reportable incidents mean that some incidents are minor, but others can be severe (burglary, auto theft, etc.) and are to be reported. Officer Murphy determines what incidents are minor and major and advising Lee. Lee's monthly crime statistics report was sent to Jack to post to the ONA website.

COP Update – One of Lee's goals was to build up the COP membership for Oakridge. As of today, we have Lee and Mark Edwards doing COP patrols. The City of Garland has suspended the program for now. However, Officer Murphy advised Lee that if he has people interested in the program, Lee can do the training for them and approve the candidate. Lee would then give Officer Murphy the new COP member's information. Vickie will be doing the training with Lee, and I will be a third person who will patrol mornings and afternoon. Lee asked if anyone knew of candidates to have them contact him and that he would be happy to train them. Lee relayed that Duck Creek Golf Course had requested that he make additional patrols for their property. Two nights after that request, Lee found that two of their golf carts were left outside and not locked in the garage. Lee contacted the owners of the golf course to let them know the situation, and they were very appreciative.

**Environmental – Joshua Lamb**

Joshua was not on the call. Vickie relayed information that Joshua had shared at the General Membership Meeting. Vickie gave the status of the Garland Neighborhood Vitality Grant application and that it has been submitted. Cecile has worked with Joshua to get the application completed and submitted to the city. The proposal is to have hardscape and landscaping with Texas indigenous plants as well as updated lighting at all seven (7) entrances. Cecile advised that there is money in the ONA account for these updates as several years ago the Board set aside money for the revamping of our entrances. Joshua advised that there was nothing that the ONA could do about updates to the area adjacent to the apartments.

**Events – Jackie Reynolds**

Jackie discussed Garland Good Samaritan fall clothing and food drive. Location will be at Holford Park on November 10, 2024 from 2-4:00 pm. She has flyers at her house that we can pick up and distribute in the neighborhood. The Spring Picnic in April 2025 was discussed. Jackie will wait another month to reserve the City Party Truck for the event. Jackie and Vickie will discuss location –

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either Holford Park or Vickie's street, Golden Oaks, after we get the feedback from the Duck Creek Golf Course matter.

**District 2 Director – Charles Leonard**

Discussed the upcoming Neighborhood Summit, November 9, 2024. Charles will send the BOD the specifics of the Summit. Vickie advised that she had spoken with Jillian Henderson who was interested in going to the Summit with her and Suzie Gentry. Vickie asked everyone who was available to please attend the Summit.

**District 4 Director – Oliver Harter (traveling)**

**New Business Discussion**

Business cards for Board – Charles Leonard would really like to have cards. Jackie does not need cards. Jackie further advised that she had business card stock and that she would be happy to give them to us to use. Jackie will let us know when she finds the stock.

Flyer creation to distribute to the neighborhood describing our Membership that is not enough to manage our financial obligations for the neighborhood. If we cannot get the membership up there is a possibility that we will have to dissolve the ONA. Vickie asked the attendees to please send her a draft of what they thought should be included in the flyer. Vickie stressed that we have 1,166 residents with a membership of two hundred plus, which will not sustain the ONA.

Christmas decoration of the bridge and entrances. BOD decided that Saturday, December 7, 2024, from 2-4 pm would be the date and time. Vickie also relayed that we have four district director positions open and normally the decorating of the entrances is the District Directors' responsibility. Vickie asked who would be able to help decorate those entrances. Vickie is to send an email to all board members advising them of the decorating date and time.

Garland Neighborhood Awards – Vickie asked if anyone was interested in participating in the program. Award Categories are Newsletter Competition, Who's Who in Garland Neighborhoods, and Garland Neighborhood of the Year Public Servant. All agreed that this would be an innovative idea. Vickie was to research the website for nominating.

**Old Business Items**

Vickie advised that these items: ONA Postcard research; ONA account credentials; ONA Bylaws and Board Procedure Manual (BPM) updates; and Standard Operations Procedures (SOP) for each Board position are on hold until we can get all the open positions filled.

**Call by Vickie to adjourn the meeting at 7:55 p.m. (Zoom recording ceased . Therefore, we do not have a record of who motioned to adjourn and who seconded.)**

**Next Board Meeting:**

Date: Monday, November 4, 2024, 7 pm.