

OAKRIDGE NEIGHBORHOOD ASSOCIATION
Monthly Board Meeting Minutes
Monday, November 4, 2024, 7:00 pm
Zoom Meeting

Call to Order by Vickie: 7:10 pm.

Attendees: Vickie Litton, Yvette Bonavita, Saraah Freeman, Cecile Labossiere, Lee Litton, Joshua Lamb, Jackie Reynolds, Charles Leonard, Joetta Harris, and Oliver Harter

Minutes July 1, 2024, September 3, 2024, and October 7, 2024

Vickie sent minutes to the BOD via email prior to the meeting to review. The BOD unanimously approved the minutes.

Vice President – Yvonne Bonavita

A Candidate for Communications position – Star Toups lives on Laurel Oaks DR in District 5. Star is extremely interested in the position. Yvette will send contact information to Vickie who is contacting Star to discuss it. She is really interested in managing the Newsletter and advertising. The Newsletter is every month. Star needs to determine what responsibilities she would like to manage – Newsletter vs General Membership Meetings occurs three (3) times per year. Vickie will contact Star to discuss.

Treasurer – Sarah Freeman

Sarah presented the 2024-2025 ONA Actual vs Budget as of 10/31/2024. Vickie tried to share the report with the Board but could not get the document loaded. Vickie will send the report to the Board via email. Sarah advised that overall, for the year regarding budget perspective, realistically we need to work on our membership numbers. However, we have received enough funds to meet our 2024-2025 Operating Budget. We have two hundred fifty members (250). We are short, approximately thirty-seven (37 members). Sarah was checking out the Texas Unclaimed Property and found that ONA has \$1,700.00 with the Texas Comptrollers coming from PayPal. Sarah will investigate how to claim those funds.

Membership – Cecile Labossiere

Deferred to Joshua to discuss the Vitality Grant as she feels that Joshua needs additional time to discuss the status of the Grant.

Communications – Vacant (Cheryl Jones continues to assist)

Crime and Safety – Lee Litton

Siren Alert went out. Incident on 10/31/24 approximately 9:10 pm. Individuals on scooters with some antisemitism language between individuals and resident. A resident contacted the Garland Police Department who is now investigating. We did not note a “hate crime” in the Siren Alert per the request of our NOP, Officer Murphy. Lee advised everyone that we had a great National Night Out. The Garland Police Department was very complimentary on how we managed the location of Holford Park and Lee was questioned as to why we had it at Holford Park versus the golf course. Lee a lengthy conversation with several of the police officers including Chief Bryan who is going to make the relationship between the golf course and GD a pet project of his. Chief Bryan contacted them and invited them to the GPD to discuss. The owners met with the GPD, and some headway

OAKRIDGE NEIGHBORHOOD ASSOCIATION
Monthly Board Meeting Minutes
Monday, November 4, 2024, 7:00 pm
Zoom Meeting

was made. The GPD listened to the golf course owners' comments. Our NPO is working on the neighborhood relationship with them. One of the two owners is more receptive to the relationship with the ONA and GPD than the other owner. The city has the COP program on hold. Lee has the okay from our NPO to certify anyone that is interested in the program. Please forward him any inquiries that you might receive.

Joan Nichols is receiving emails concerning sign repair, parking issues. Lee is not receiving those emails. Lee will follow up with Vickie to see how he gets those inquiries and not Joan.

Secretary (open)

Vickie advised the Board that now that the minutes are recorded and saved in the Zoom folder on Vickie's desktop the Secretary would be responsible for creating the minutes from the recording and editing the minutes then forwarding to the President to present to the Board for approval.

Environmental – Joshua Lamb

He has been contacted by the Office of the Neighborhood Vitality Program advising that the application and supporting documents have been received. The Review Board, which is made up of various city departments, is viewing our application and supporting documents. When this stage is complete the application goes to a smaller board and then to the City for final approval. Further discussion ensued. Covington sent additional plans that included plants, hardscape and other line items that were not on the initial quote. These changes resulted in an increase from \$70,000 to \$123,000 which ONA cannot manage. We would be responsible for \$25,000 of that \$123,000. We will continue to work on it. It is a slow process to get through the City. We will get a notice in November and then again in December and could be looking at February-March 2025 to get final approval which is an issue as the price quoted is for Fall/Winter. If we cannot get approval until Feb-March, we will be looking at higher costs due to spring business. We will go forward and talk to Covington to get cost down. Joshua will send everything submitted to the city and the vendor quotes with pictures for the Board to review. Bruce Hard sent his estimate for the colored lighting. We are missing Covington's irrigation quote (drip system). Goodsbee is also qualified to do irrigation. Goodsbee is to send a quote for the irrigation system. If we can get residents to do some of the labor to do the excavation (\$12.50/hr per person) of old materials that would bring the price down. For example, labor to remove existing materials is \$3,250 (line item on estimate). This is what we are doing to reduce the cost, and the neighborhood is contributing \$3,250. \$69,547 – initial application submitted. The board needs to look at estimate line item by line item to get the cost below \$100,000. We are to have an in-person meeting to decide our next steps are and the total ONA costs on Tuesday, 11/12/24. Joshua is available all day. The other Board members are to send their available times to Vickie for the 11/12/24 meeting. Vickie will send a calendar invitation. Cecile will contact Sophia at Covington to discuss how we can reduce the estimate before our 11/12/24 meeting.

Laurel Oaks no lights. We would need to dig a huge hole to splice the cable to get lighting back. Joshua is working on the matter.

OAKRIDGE NEIGHBORHOOD ASSOCIATION
Monthly Board Meeting Minutes
Monday, November 4, 2024, 7:00 pm
Zoom Meeting

Events – Jackie Reynolds

Discussed Garland Good Samaritan fall clothing and food drive. Jackie put signs out today. She spent \$70+ for new white signs. Jackie advised that it was very windy when installing the signs. Lee will check to see if any signs are down and if so will adjust them. The location will be at Holford Park on November 10, 2024 from 2-4:00 pm. Next topic was the spring picnic date and City of Garland picnic trailer reservation. The date will be April 27, 2025, or May 4, 2025, depending on when the trailer is available.

District 2 Director – Charles Leonard

The Summit, November 9, 2024

Thursday night event, November 7, 2024, is neighborhood awards and meet and greet in n Garland.

District 4 Director – Oliver Harter

District 7 Director – Joetta Harris

Asked her to let us know if she needs help with the entrance decoration.

New Business Discussion

Approval -Flyer – ONA financial status/low membership approval and distribution

The decision was made to wait until after we have completed the Vitality Grant. The flyer will be kept on file and discussed later.

Business Cards – Jackie has laser printer that we can use. Vickie is to create the Word template for cards for Vickie and Charles and print from Jackie's printer (only black and white). Just get Word design to Jackie, and she will print. The last step would be to laminate the cards.

Old Business Items

Vickie advised that these items: ONA Postcard research; ONA account credentials; ONA Bylaws and Board Procedure Manual (BPM) updates; and Standard Operations Procedures (SOP) for each Board position are works in progress that each board member needs to review and make changes, comments, recommendations when they can and send to Vickie.

Call by Vickie to adjourn the meeting at 8:15 p.m. Jackie Reynolds motioned to adjourn, and Charles Leonard seconded.

Next Board Meeting:

Date: Monday, January 6, 2025, at 7:00 pm